

GREETER GUIDELINES 2008-2009

Please arrive 20 minutes before the service:

8:40AM for the 9:00 AM Service

10:40AM for the 11:00AM Service

9:40AM for the 10:00AM Service (Summer)

Please wear your name tag and a HOSPITALITY RIBBON, Ribbons are in a basket on the Guest Welcome table in the lobby.

Stand near the front doors and GREET people with a smile, “Good Morning” and a handshake!

If you do not recognize the person, ask them if they are “Visitors” and if so, invite them to stop at the GUEST Table to receive a Temporary Name Tag and to sign the GUEST Information Page if they wish. If they have other questions the volunteer at the GUEST Table will be happy to answer them.

Assist Guests in the location of : the Coatroom, Sanctuary, Religious Education Wing, Elevators, Commons, Restrooms etc.

Invite them to stop for refreshments in the Commons following the service.

Thank you for being a GREETER, this is a very important part of showing HOSPITALITY to our Members and those who may be Guests.

Greeter Coordinators:

9:00AM Service - Bette Garwood 282-5081

11:00AM Service – Jody Rogers 282-2454

Hospitality:Phyllis Beery, Chair 289-1297