

## First Unitarian Universalist Church Automatic Pledge Payment Authorization

I hereby authorize the First Unitarian Universalist Church of Rochester, Minnesota to deduct my pledge contributions automatically. I further authorize my financial institution, indicated on the attached voided check for *checking* account deductions or deposit slip for *savings* account deductions, to initiate debit entries on the specified account to pay the amount designated. This authority is to remain in effect until the Church and my financial institution have received my notification of its termination in such time as to afford a reasonable opportunity to act on it. I have the right to stop payment of a debit within seven (7) days of the contribution date. I am responsible for notifying both the Church and my financial institution if I decide to terminate this arrangement. I understand that both the Church and the financial institution indicated also have the right to terminate this contribution plan or my participation in it.

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*Name(s)* \_\_\_\_\_

*Address* \_\_\_\_\_

*City* \_\_\_\_\_ *E-Mail* \_\_\_\_\_  
*Phone* \_\_\_\_\_

*Contributions are deducted monthly on the 20<sup>th</sup> day of each month, beginning in June and ending the following May (the pledge year runs from June 1<sup>st</sup> until May 31<sup>st</sup>). If you are beginning your pledge in a month other than June, please specify which month your pledge is to begin:* \_\_\_\_\_

*Contribution Amount \$* \_\_\_\_\_ *(per month)*

*Signature(s)* \_\_\_\_\_

*Please sign this authorization and attach a voided check for a checking account deduction or a deposit slip for a savings account deduction.*

*Return this form to:*            **Connie Schuelka**  
   **Records Administrator**  
   **1727 Walden Lane SW**  
   **Rochester, MN 55902**  
   **(507) 282-5209**  
   [administration@uurochmn.org](mailto:administration@uurochmn.org)

(If you have previously signed up for Automatic Payment and your account number hasn't changed, you don't need to fill out this form each year. Amounts will be adjusted according to your pledge and you will be notified accordingly.)

## First Unitarian Universalist Church Automatic Pledge Payment FAQ's

The First Unitarian Universalist Church of Rochester offers an Automatic Payment option for the payment of annual pledges. Following are responses to frequently asked questions about Automatic Pledge Payment:

***What is Automatic Pledge Payment?*** It is a convenient payment method which allows the Church to periodically debit your financial institution account for an amount you designate to fulfill your pledge.

***Why is the Church offering this option?*** Automatic pledge payment saves the pledger time and postage. As a benefit to the Church, it helps provide an even cash flow throughout the year. It also decreases the labor, postage, and printing costs incurred by mailing out "pledge due" notices.

***How secure is my financial information?*** Your information is very secure. Payments are processed through a network of financial institutions and the Federal Reserve. All account numbers are encrypted to ensure security.

***Does this option cost me anything?*** No, members pay nothing extra to take advantage of Automatic Pledge Payment.

***Does it matter where I bank?*** Almost all financial institutions, including banks, savings and loans, and credit unions, are members of the electronic debit and credit network; so, almost anyone can choose the Automatic Pledge Payment option. If you sign up for this option and it turns out your financial institution is one of the few not belonging to the clearinghouse, we will let you know.

***How often will my contributions be deducted?*** Once a month.

***When will my contributions be deducted?*** The Church has chosen the 20th of each month for settlement. If that date falls on a weekend or holiday, the payment will be taken on the following business day.

***Can my contribution be paid from either a checking or savings account?*** Yes. To have the payment made from your checking account, attach a voided check to the authorization form. For a deduction from a savings account, attach a deposit slip.

***What if I want to change or discontinue my contribution in the future?*** We will adjust or discontinue your payment upon your instructions. No payment changes will be made without your permission.

***How do I sign up?*** Complete and return an Automatic Pledge Payment Authorization form which is available from the Church office. Completed forms are to be mailed or delivered to the Records Administrator (Connie Schuelka) in the Church office.

***Why do the deductions start in June and end in May?*** The Church fiscal year runs from June 1<sup>st</sup> to May 31<sup>st</sup>. Pledge obligations also run from June through May. If a pledge is made sometime after June, you can still use the Automatic Pledge Payment plan with the amount you specify.

***Does the Church offer payment through credit cards?*** No, given the cost to the Church to process credit card payments, the Church does not currently offer this option.

***Other questions or concerns?*** Please call Connie Schuelka at 282-5209 or e-mail at [administration@uurochmn.org](mailto:administration@uurochmn.org).